



# Employment Application

## McDowell County School Nutrition Services

2107 Sugar Hill Road, Marion, NC 28752  
 Phone: 828-652-5633 Fax: 828-659-5814

### EMPLOYEE INFORMATION (Application will remain active for 90 days)

**Name:** (First) \_\_\_\_\_ (MI) \_\_\_\_\_ (Last) \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Phone #:** (\_\_\_\_) \_\_\_\_\_ **Email Address:** \_\_\_\_\_ **Education:** (Circle Highest Grade Completed): 7 8 9 10 11 12

**GED** \_\_\_ **Years of College** \_\_\_ **Military** \_\_\_ **Special training related to food service:** \_\_\_\_\_

**Are you able to perform the essential functions of the position with or without accommodations?** \_\_\_\_\_

**Are you 18 yrs or older, and legally eligible for employment in the U.S.** \_\_\_\_\_

**I am seeking a:** \_\_\_ **Full-time position (6+ hrs/day)** \_\_\_ **Part-time position (3-5.5hr/day)** \_\_\_ **Substitute (PRN)** \_\_\_ **Any available**

**Have you ever been convicted of a criminal offense?** Yes No **Explanation:** \_\_\_\_\_

**Do you have reliable transportation to work?** \_\_\_ **I can work Immediately/or (\_\_\_) days after being notified that I have been hired.**

**Have you ever worked for McDowell County Schools?** \_\_\_ **If yes, Did you leave on good terms?** \_\_\_\_\_

**First School Preference:** \_\_\_\_\_ **Second School Preference:** \_\_\_\_\_

### WORK EXPERIENCE

List most recent employment first. Include summer or temporary jobs. Be sure all your experience or employers related to this job are listed here, in the summary following this section or on an extra sheet of paper if necessary. No more than 10 years history recommended.

EMPLOYER	POSITION/PAY	START	END	REASON FOR LEAVING

### PROFESSIONAL REFERENCES

Name	Relation	Address	Occupation	Phone #

### PERSONAL REFERENCES

Name	Relation	Address	Occupation	Phone #

As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references. If necessary for employment, you may be required to: supply your birth certificate or other proof of authorization to work in the United States, have a physical examination and/or a drug test, or to sign a conflict of interest agreement and abide by its terms. I understand and agree to the information shown above.

**Signature of applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_